



**MUNICIPALITY OF SOUTHWEST MIDDLESEX  
REGULAR COUNCIL MEETING**

WEDNESDAY, APRIL 4, 2018 1:30 PM  
Council Chambers

# **COUNCIL MINUTES**

## **SOUTHWEST MIDDLESEX COUNCIL MINUTES**

The Municipal Council of the Municipality of Southwest Middlesex met in Regular Session in the Council Chamber on April 4, 2018 at 1:30 p.m.

### **COUNCIL PRESENT:**

Deputy Mayor Marigay Wilkins (Chair presiding), Councillors Doug Bartlett, Rick Cowell, John Kavelaars, Don McCallum and Martin Vink

### **REGRETS:**

Mayor Vance Blackmore, Councillor Karen Aranha

### **STAFF PRESENT:**

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Interim Public Works Manager – Larry McGregor, Treasurer – Kristen McGill

### **ALSO PRESENT:**

Members of the public and press

## **1. CALL TO ORDER**

Deputy Mayor Wilkins calls the meeting to order at 1:30 p.m.

## **2. APPROVAL OF AGENDA**

#2018-0137

Moved by Councillor Vink

Seconded by Councillor Kavelaars

THAT the Regular Agenda of Council dated April 4, 2018 be accepted as presented.

Carried

### **3. DISCLOSURE OF PECUNIARY INTEREST**

None declared

### **4. DEPUTATIONS AND PETITIONS**

None scheduled

### **5. MINUTES OF PREVIOUS MEETINGS**

1. Southwest Middlesex Council Meeting Minutes – March 28, 2018 – Budget Meeting

#2018-0138

Moved by Councillor Cowell

Seconded by Councillor Bartlett

THAT the minutes of the meeting of Council dated March 28, 2018 – Budget Meeting be adopted as printed.

Carried

2. Southwest Middlesex Council Meeting Minutes – March 28, 2018

#2018-0139

Moved by Councillor Vink

Seconded by Councillor Bartlett

THAT the minutes of the meeting of Council dated March 28, 2018 be adopted as printed.

Carried

## **6. BUSINESS ARISING FROM THE MINUTES**

Councillors inquired about the Olde Drive project.

## **7. VOUCHERS**

Vouchers for March 16 to March 28, 2018 to be presented

#2018-0140

Moved by Councillor Kavelaars

Seconded by Councillor Cowell

THAT accounts as presented by the Treasurer in the amount of \$1,479,047.68 be received.

Carried

## **8. ACTION CORRESPONDENCE**

## **9. STAFF REPORTS**

a. Fire

b. Administration

Appointment of Compliance Audit Committee

#2018-0141

Moved by Councillor Cowell

Seconded by Councillor McCallum

THAT the following citizens be appointed, by By-law, to sit on the Compliance Audit Committee for the Municipality of Southwest Middlesex: Andrew Wright, Christene Scrimgeour, and Dan Ross, for the term commencing December 1, 2018 to November 14, 2022; noting that the by-law will include the Terms of Reference for the Compliance Audit Committee; and

THAT the Members of the Compliance Audit Committee be compensated \$100.00 per meeting, plus mileage, as identified in the Terms of Reference for the Compliance Audit Committee.

Carried

c. Building

d. Finance

Request for Sewer Forgiveness

#2018-0142

Moved by Councillor Cowell

Seconded by Councillor Kavelaars

THAT the sewer fees totaling \$1,148.96 for customer #1100050900 be reimbursed.

Request for Sewer Forgiveness #2

#2018-0143

Moved by Councillor Cowell

Seconded by Councillor McCallum

THAT the sewer fees totaling \$634.75 for customer #3308003503 be reimbursed.

Carried

e. Facilities and Recreation

Bids for HVAC Replacement at Ekfrid Community Centre

#2018-0144

Moved by Councillor Bartlett

Seconded by Councillor McCallum

THAT the Bids for HVAC Replacement at Ekfrid Community Centre report is received.

Carried

### Part Time and Casual Employee Wage Grid

#2018-0145

Moved by Councillor Kavelaars

Seconded by Councillor Cowell

THAT Council approve the revised Part Time & Casual Employee Wage Grid as follows:

Pool	Supervisor	17.73
Pool	Asst. Supervisor	16.12
Cafeteria	Supervisor	15.31
Pool	Lifeguards/Instructors	14.65
Parks	Summer Student	14.50
Cafeteria	Attendants – Class II	14.00
Arena	Attendants – Class II	14.00
Pool	Pool Attendant	13.15
Cafeteria	Attendants – Class I	13.15
Arena	Attendants – Class I	13.15

Carried

Grass Cutting Tender Results – verbal report with information provided prior to meeting (bids closed Thursday, March 29<sup>th</sup> at 3:00 p.m.)

#2018-0146

Moved by Councillor McCallum

Seconded by Councillor Bartlett

THAT Council authorize staff to offer the contracts with the lowest bidder at each grass cutting location.

Carried

f. Public Works

Annual Reports 2017:  
Glencoe Wastewater Treatment Plant

Wardsville Wastewater Treatment Plant and Collection System

#2018-0147

Moved by Councillor Cowell

Seconded by Councillor McCallum

THAT the 2017 Annual Reports for the Glencoe Wastewater Treatment Plant and for the Wardsville Wastewater Treatment Plant and Collection System are received and it is acknowledged that all reports have been submitted to the MOECC as required.

Carried

**10. REPORTS OF COMMITTEES**

Lower Thames Valley Conservation Authority Board of Directors Meeting  
Minutes – February 15, 2018

#2018-0148

Moved by Councillor Kavelaars

Seconded by Councillor Cowell

THAT the Lower Thames Valley Conservation Authority Board of Directors meeting minutes dated February 15, 2018 are received.

Carried

St. Clair Region Conservation Authority 2017 Annual Report

#2018-0149

Moved by Councillor McCallum

Seconded by Councillor Vink

THAT the St. Clair Region Conservation Authority 2017 Annual Report is received.

Carried

## **11. UNFINISHED BUSINESS**

### **12. INFORMATION CORRESPONDENCE**

- 1.Walkerton Clean Water Centre announcement of new online service – the Drinking Water Resource Library
- 2.SWIFT News Releases - SWIFT Releases Provincial Broadband Position Paper

#2018-0150

Moved by Councillor Cowell

Seconded by Councillor McCallum

That the information correspondence items are received and filed.

Carried

### **13. COUNCILLORS COMMENTS AND ENQUIRIES**

Members of council discussed waste management and collection matters, including tonnages received at the Waste Management site in Watford from Southwest Middlesex, and the contract with Waste Management for accepting waste. Council also discussed ways to notify the public of the upcoming public meeting on waste management in Southwest Middlesex to be held on April 18, 2018 at 7pm at the Fire Hall.

### **14. NOTICE OF FUTURE MEETINGS (subject to change)**

- April 18, 2018 – Council/Public Meeting – 7:00 p.m.
- April 25, 2018 – Council/Planning – 7:00 p.m.

### **15. CLOSED SESSION (Committee of the Whole)**

#2018-0151

Moved by Councillor Cowell

Seconded by Councillor Kavelaars

THAT Council go into closed session, at 2:32 p.m., as per subsection 239(2) of the Municipal Act, 2011, to consider the following:

a. Labour relations or employee negotiations;

Specifically the matter relates to the following:

Public Works Manager position

Carried

Council resumed in open session at 2:47 p.m.

### **Rise and Report**

The Deputy Mayor confirmed that the closed session was held and only matters discussed were related to the purpose of the closed session. The Deputy Mayor noted that staff have been directed for the purposes of negotiation for the public works manager.

## **16. BY-LAWS**

By-law No. 2018/031

Being a by-law to appoint a Compliance Audit Committee

By-law No. 2018/032

Being a by-law to confirm the 2018 budget estimates of the Municipality of Southwest Middlesex and adopt tax rates to be levied by the local municipality

By-law No. 2018/019

Being a by-law to change the zoning of the lands known as 3112 Concession Drive from the General Agricultural (A1) Zone to the Rural Residential (RR) Zone

By-law No. 2018/033

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (April 4, 2018)



#2018-0152

Moved by Councillor McCallum

Seconded by Councillor Kavelaars

That By-law No. 2018/031 to By-law No. 2018/033 be given first, second, third and final readings and that By-law No. 2018/019 be given third and final reading.

## **17. ADJOURNMENT**

The Deputy Mayor adjourned the meeting at 2:48 p.m.

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Deputy Mayor

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CAO/Clerk